

TRACS: Voucher Query

To view the 52670 for a voucher that has been approved, please follow these steps:

1. Sign into HUD Secure Systems.



The screenshot shows the 'User Login' page of the HUD Secure Systems. On the left is a blue sidebar with a house icon and the text 'Secure Systems Single Sign On'. The main content area has a white background with a blue header bar containing 'User Login' and navigation links 'faq | help | search | home'. Below the header are input fields for 'User ID' and 'Password', followed by 'Login' and 'Cancel' buttons. A grey box contains an 'ATTENTION' section with several bullet points regarding login attempts, password resets, session timeouts, and system security. At the bottom, there is a footer with a house icon, contact information for the U.S. Department of Housing and Urban Development, and links for 'Home' and 'Privacy Statement'.

User Login [faq](#) | [help](#) | [search](#) | [home](#)


**Secure Systems
Single Sign On**

User ID
Password

ATTENTION:

- Your User ID will be locked after three incorrect login attempts.
- Forgot your password? Click this [link](#) to access Reset Password and other useful information.
- There is an inactivity timeout of 30 minutes. Please save your work periodically to avoid being logged out.
- There is a session timeout of 4 hours. Once reached, you will need to re-authenticate after which you can resume work where you left off.
- This computer system, and all the systems associated with this system for User Authorization and Authentication, are protected by a computer security system; unauthorized access to these systems is not permitted; and usage may be monitored.

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 U.S. Department of Housing and Urban Development
451 7th Street S.W., Washington, DC 20410
Telephone: (202) 708-1112 TTY: (202) 708-1455

[Home](#) | [Privacy Statement](#)

2. Navigate to the TRACS section by clicking the TRACS link.



The screenshot shows the 'Main Menu' page of the HUD Secure Systems. It has a blue header bar with 'Main Menu' and navigation links 'faq | help | search | home | logout'. Below the header is a section titled 'Systems' with a bulleted list of links. The link 'Tenant Rental Assistance Certification System (TRACS)' is highlighted with a red rectangular box. Below this is a section titled 'System Administration' with a bulleted list containing the link 'Password Change'.

Main Menu [faq](#) | [help](#) | [search](#) | [home](#) | [logout](#)

Systems

- [integrated Multifamily Access eXchange \(iMAX\)](#)
- [Line of Credit Control System \(eLOCCS\)](#)
- [Physical Assessment Subsystem \(PASS\)](#)
- [Integrated Real Estate Management System \(iREMS\)](#)
- [Tenant Rental Assistance Certification System \(TRACS\)](#)

System Administration

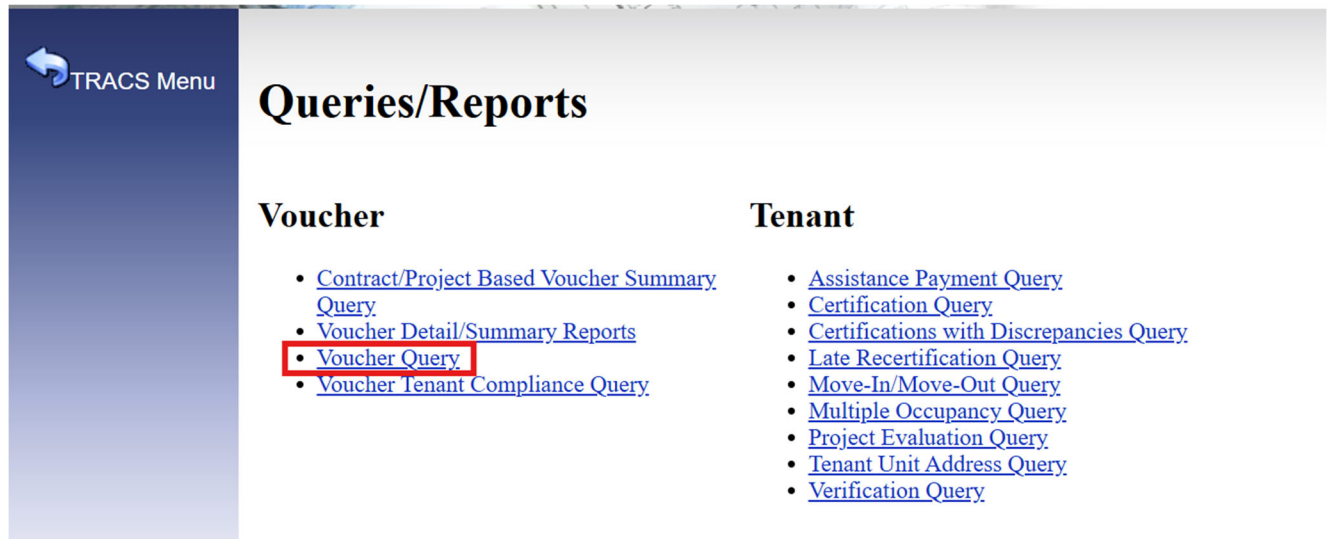
- [Password Change](#)

3. Proceed to the Voucher/Tenant Queries section by clicking the corresponding link.

TRACS Subsystems

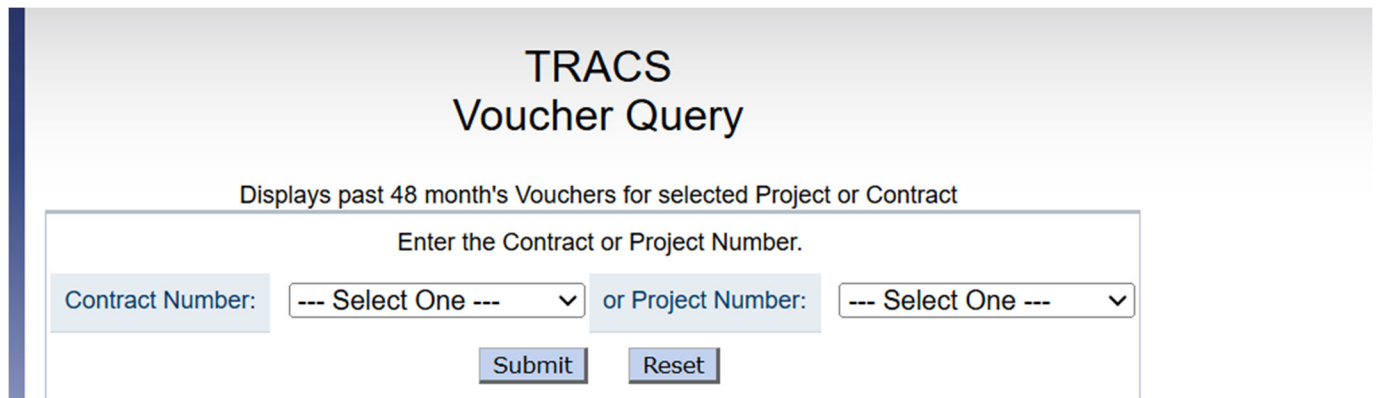
- [Voucher/Tenant Queries](#)

4. Select the Voucher Query option.



The screenshot shows the TRACS Menu interface. On the left is a blue sidebar with a 'TRACS Menu' header and a back arrow icon. The main content area is titled 'Queries/Reports' and is divided into two columns: 'Voucher' and 'Tenant'. Under the 'Voucher' column, there is a list of links: 'Contract/Project Based Voucher Summary Query', 'Voucher Detail/Summary Reports', 'Voucher Query' (which is highlighted with a red box), and 'Voucher Tenant Compliance Query'. Under the 'Tenant' column, there is a list of links: 'Assistance Payment Query', 'Certification Query', 'Certifications with Discrepancies Query', 'Late Recertification Query', 'Move-In/Move-Out Query', 'Multiple Occupancy Query', 'Project Evaluation Query', 'Tenant Unit Address Query', and 'Verification Query'.

5. Choose the contract number from the dropdown menu and click the Submit button.



The screenshot shows the TRACS Voucher Query form. The title is 'TRACS Voucher Query'. Below the title is a description: 'Displays past 48 month's Vouchers for selected Project or Contract'. The form contains a section titled 'Enter the Contract or Project Number.' with two input fields: 'Contract Number:' and 'or Project Number:'. Both fields have a dropdown menu with the text '--- Select One ---'. Below the input fields are two buttons: 'Submit' and 'Reset'.

6. On the next screen, you will see the voucher history for the selected contract, organized by voucher month. Click the Voucher ID link for the specific voucher month of the 52670 you wish to view.

7. The following screen will provide links for each section of the selected voucher, detailing the Requested Amount and Paid Amount for each unit and voucher section.

TRACS

Voucher Query Detail Options

Contract/Project Number:

Project Name:

Voucher Id:

Voucher Date: 06/01/2025

Select an option for more voucher data
To print results of query use letter size paper and select landscape orientation

1. [Voucher Summary Detail](#)
2. [Miscellaneous Accounting Requests](#)
3. [Special Claims](#)
4. [Voucher Discrepancies](#)
5. [Repayment Agreements](#)
6. [Assistance Payment Detail](#)
7. [Adjustment Payment Detail](#)
8. [LOCCS Offset Details](#)

[Back to Query](#) [Back to Voucher List](#)